

NIT NO. : TD/HR/NIT/21-22/68

Dated: 10.08.2021

Sealed tenders are hereby invited by the Divisional Manager, Tamluk Division, from the intending bidders for supply of below mentioned stationary items at Tamluk Divisional Store under Tamluk Division.

Name of work: Supply of Stationary Items

Sl no.	Item description	Req. quantity
1	Duster (50 C.M/50 C.M)	200 PCS
2	WHITENER (Faber-Castell), 7 ml	50 PCS
3	PLASTIC SCALE (CAMLIN), 30CM	15 PCS
4	ALPIN (King Pins)	30 PKT
5	Fevi stik (Super), 8 G	80 PCS
6	HIGH LIGHTER (Cello)	30 NOS
7	PUNCH MECHENE (Kangaro), 600, 8 cm BIG	20 NOS
8	PUNCH MECHENE (Kangaro), 280, 8 cm SMALL	20 NOS
9	WHITE BOARD DUSTER & MARKER PEN (CAMLIN)	2 PCS
10	BIG STEPLER	10 PCS
11	JEMS CLIP STEEL (PLATICK)	20 BOXES
12	STEPLER PIN (SMALL) KANGARO NO. 10-1 M	30 BOXES
13	STEPLER PIN (BIG) KANGARO NO. 24/6-1M	15 BOX
14	PHYNAIL (500 ml) NIMAIL	150 BOTTLES
15	HERPIC (500ML)	150 BOTTLES
16	SMALL STEPLER	30 PCS
17	PENTONIC PEN (BLUE)	1500 PCS
18	PENTONIC PEN (RED)	300 PCS
19	PENTONIC PEN (BLACK)	200 PCS
20	BRUSH FOR COMPUTER CLEANING	10 NOS.
21	CALCULATER 16 DIGIT (CASIO)	10 NOS.

Terms and conditions:

1. The item should be made as per WBSEDCL's approved specification, standards, design and weights.
2. Delivery Point: Tamluk Divisional Store.
3. Delivery period: 10 days from the date of issuance of order.
4. Validity of tender: 45 days from the date of opening of tender.
5. Liquidated damage: The L.D. will be imposed in case of any delay in delivery of material @ $\frac{1}{2}$ % per week or part thereof subject to maximum 10 % of the order value which shall be recovered from the bill.
6. Payment: Payment shall be made against receipt of triplicate tax invoice and challan after successfully completed of work.
7. Date of issuance of NIT: 10.08.2021.
8. Last date of submission of tender: 27.08.2021 at 1.30 pm



WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LTD.

(A Government of West Bengal Enterprise)

Office of the Divisional Manager: Tamluk Division

Bijli Bhaban (2nd Floor) : Daharpur, Tamluk: Purba Medinipur

Tel. 03228 266006: Fax. 03228 266165

Web:- www.wbsedcl.in E- mail:- dm.tamluk@wbsedcl.in

9. Tender opening date: 27.08.2021 at 4pm.
10. GST: GSTIN certificate to be submitted along with the bid documents by the bidder (as applicable).
11. Bank details: Bank details and PAN to be submitted by bidders along with bid documents.
12. WBSEDCL reserves the right to accept/reject any or all tender or to split the work amongst more than two bidders or to cannot the tender at any stage without assigning any reason whatsoever.
13. Any other terms and conditions if any should be clearly mentioned in your offer. Offer by Fax/e mail will not be accepted.

(Pradip Samanta)

DE & Divisional Manager

Tamluk Division

Dated: 10.08.2021

Memo no: TD/HR/NIT/21-22/68/ 836 (i-vii)

Copy to

1. The Zonal Manager, Medinipur Zone, WBSEDCL, For kind information.
2. The Regional Manager, Purba Medinipur Region: For kind information.
3. The Advisor & AGM, Corporate communication, Vidyut Bhavan, with request for publication on departmental website.
4. The Manager (HR&A), Purba Medinipur Region, For kind information and displaying on notice board.
5. The Assistant Manager (F&A), Tamluk Division: For kind information.
6. The I.C Store / TD
7. Notice board of Tamluk Division office.

(Sk Hillol Babu)

Assistant Manager (HR&A)

Tamluk Division

QUOTATION

I agree to abide by the terms, conditions and specification mentioned in the tender in respect of the concerned job. Accordingly, I beg to quote my rate as follows:-

Sl no.	Item description	Req. quantity	Rate per quantity
1	Duster (50 C.M/50 C.M)	200 PCS	
2	WHITENER (Faber-Castell), 7 ml	50 PCS	
3	PLASTIC SCALE (CAMLIN), 30CM	15 PCS	
4	ALPIN (King Pins)	30 PKT	
5	Fevi stik (Super), 8 G	80 PCS	
6	HIGH LIGHTER (Cello)	30 NOS	
7	PUNCH MECHENE (Kangaro), 600, 8 cm BIG	20 NOS	
8	PUNCH MECHENE (Kangaro), 280.8 cm SMALL	20 NOS	
9	WHITE BOARD DUSTER & MARKER PEN (CAMLIN)	2 PCS	
10	BIG STEPLER	10 PCS	
11	JEMS CLIP STEEL (PLATICK)	20 BOXES	
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18	PENTONIC PEN (RED)	300 PCS	
19	PENTONIC PEN (BLACK)	200 PCS	
20	BRUSH FOR COMPUTER CLEANING	10 NOS.	
21	CALCULATER 16 DIGIT (CASIO)	10 NOS.	

[Total amount in words.....]

1. The rate is including GST/Excluding GST.
2. The rate is valid for 45 days.

Signature & seal of the agency